

Purpose:	Community Behavioral Health (CBH) Board of Directors
Date:	Thursday, June 13, 2023
Time:	3:03 p.m.
Location:	CBH 801 Market Street, 11 th Floor
Board Members Present:	Dr. Jill Bowen/President; Dr. Tierra Pritchett/Secretary and Treasurer; Dr. Jean Wright/Vice-President; Kimberly Ali/Member; Amanda David/Member; Liz Hersh/Member; Mary Horstmann/Member
Other Attendees:	Dr. Faith Dyson-Washington/CBH Chief Executive Officer; Robert Bickford/CBH Chief Financial Officer; Shawna Dandridge/CBH Chief of Staff; Josh Roper/MDO Policy Director; David Henley/CBH General Counsel; Andy Devose/CBH Chief Program Officer
Board Packet Materials	Meeting Agenda; CEO Report; February 9th Board Meeting Minutes

Agenda Item	Discussion	Action Taken/Follow Up
Call to Order	The meeting was called to order, and introductions were made.	<i>The meeting was called to order at 3:03 p.m. by Dr. Jill Bowen.</i>
Minutes Review	The meeting minutes from April 13, 2023, were reviewed.	<i>The meeting minutes were approved.</i>
Board Business	<p>➔ Rebrand – The board members discussed various facets of rebranding, especially costs, communication plans, focus groups, diversity inclusion, and proposed survey distributions. The cost details for the CBH rebranding campaign were examined. Discussion of the communication plan and its outlined timeline for the rebranding campaign. There's a general agreement to conduct a survey to gather input from various stakeholders, including staff, providers, and members, which would include an option for maintaining the current status quo. The board members agreed to proceed with the proposal for more feedback and to ensure a comprehensive evaluation post-implementation.</p>	<i>A consensus was made by the board to seek further feedback from stakeholders regarding the rebrand.</i>

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	<ul style="list-style-type: none"> ➔ Access Questions – Detailed metrics were presented concerning the average wait times for mental health services. Performance metrics, measured through surveys and shopper assessments, were discussed. Also highlighted the challenges faced in ensuring timely access to mental health services and the implemented solutions, such as open access, embedded providers, and mobile crisis response units. ➔ Meeting Length – Discuss extending the meeting duration to two hours to allow for more thorough discussions without feeling rushed. It was agreed amongst the board that the hour-and-a-half meeting time would be extended to two hours if needed. ➔ Frequency of on-site staff at CBH – The board raised questions regarding the frequency of on-site work among staff. It was stated that about 60% of staff were reporting in person on-site at least once a week, while the remaining percentage worked the majority from home. The board sought further clarity on how often staff members came in. ➔ Other business was discussed, including HR benefit initiatives, anniversary events, and wellness holidays. 	
Residency Waivers	<p>The board reviewed multiple cases where individuals sought waivers due to problems with their current living situation, such as increased crime and safety concerns. They weighed the purpose of these waivers, emphasizing that they're usually reserved for hard-to-fill positions. The board discussed the nature of these waivers and whether the situations met the criteria for hardship positions or specific organizational needs. Board members debated whether granting waivers in cases not meeting these criteria would set a precedent that might conflict with the residency requirement's aim: to create opportunities for Philadelphians. Ultimately, the decision was not to move forward with granting the residency waivers due to the complex nature of the cases and concerns raised about setting precedents that might conflict with the organizational need.</p>	<p><i>The board chose to table the decision and not grant the waivers at this time.</i></p>
CEO Report	<p>The CEO Report was distributed to members in advance of the meeting to allow for thorough review. Due to time constraints during the session, it was not formally presented, but members were encouraged to thoroughly examine the contents and raise any queries or remarks they may have had.</p>	<p><i>No board action required.</i></p>
Finance: Mitchell Titus Audit & Budgetary Impact of PHE	<p>Irene Davis, the auditor at Mitchell and Titus, presented an overview of the audit of the City of Philadelphia HealthChoices Behavioral Health Program. The audit encompassed financial statement examinations, compliance with specific sections of the Commonwealth of Pennsylvania Department of Human Services' HealthChoices Program Audit Guide for Behavioral Health, and review of supplemental schedules in</p>	<p><i>No board action required.</i></p>

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	accordance with prescribed accounting principles. The audit resulted in unmodified opinions issued on May 15, 2023, indicating satisfactory outcomes. Internal control deficiencies were observed, although none were classified as significant deficiencies or material weaknesses. No misstatements, corrected or uncorrected, were identified in 2022. Recommendations emerged concerning general IT controls and cybersecurity, some of which were recurrent findings. The organization is actively addressing these recommendations and has made notable progress, particularly in response to new state IT requirements.	
Adjournment	Meeting adjourned at 4:29 p.m.	<i>No board action required.</i>

Respectfully submitted,



Tierra Pritchett, Secretary/Treasurer