**Community Behavioral Health**

801 Market Street/7th Floor/Philadelphia, PA 19107

215-413-3100

**INTENSIVE BEHAVIORAL HEALTH SERVICES (IBHS) WRITTEN ORDER**

**PROVIDERS: PLEASE COMPLETE ALL FIELDS PRIOR TO SUBMITTING TO CBH**

**Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**To: CBH Clinical Management – IBHS team**

**From: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Your Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Your email**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Agency Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ CBH Provider #**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Agency Phone \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Agency Fax**

**Re: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Youth Name**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Parent/Legal Guardian Name**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Street Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Zip code**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Home Phone \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Mobile Phone**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Primary Email \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Secondary Email**

**School/Placement Info:**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Child’s School (Necessary to identify IBHS regionalized provider)**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Other Child Placement (e.g. daycare, Pre-K)**

**PLEASE CHECK YES OR NO FOR EACH ITEM BELOW:**

**DHS INVOLVEMENT:  No  Yes If yes, name of DHS/CUA Worker:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Phone # of DHS/CUA Worker:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**REGISTERED WITH IDS:  No  Yes If yes, name of Supports Coord:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Phone # of Supports Coord:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**COURT INVOLVEMENT:  No  Yes** **If yes, name of PO:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Phone # of PO: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**TPL PLAN OTHER THAN CBH:  No  Yes If YES, STOP HERE and seek primary authorization or denial through all other payors before submitting to CBH. CBH cannot review any request for IBHS unless CBH is the primary funder.**

**Is this a request for your agency to staff?  No  Yes If NO, why not? (e.g., not in cluster, agency doesn’t offer ABA). Reason here:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Intensive Behavioral Health Services (IBHS) Written Order**

**Child’s Name: Date of Birth:**

**MA ID# (10-digits): Date of Written Order:**

Following my recent face-to-face appointment and/or evaluation on **DATE (within last 365 days)** with **CHILD NAME**, and after considering less restrictive, less intrusive levels of care such as **ENTER OTHER LEVELS OF CARE CONSIDERED**, I am making the following Written Order.

It is medically necessary that **CHILD NAME** receive Intensive Behavioral Health Services (IBHS). This Written Order includes a current, primary behavioral health disorder diagnosis (listed in the most recent edition of the DSM or ICD) and measurable improvements in the identified therapeutic needs that indicate when IBH Services may be reduced, changed, or terminated, as per regulations.

Additionally, a comprehensive, face-to-face assessment must be completed by an IBHS clinician to further define how the recommendations in this order will be used to inform and complete an Individualized Treatment Plan (ITP). Limited treatment services by qualified staff may also be delivered during the initial assessment period, provided a treatment plan has been developed for the provision of these services.

**Current Behavioral Health Diagnosis:**

A primary behavioral health diagnosis is necessary to initiate IBHS. In addition, please include other behavioral health and/or physical health diagnoses or issues of concern, as applicable:

|  |
| --- |
| **Primary Behavioral Health Diagnosis: Enter Diagnosis Here (ICD-9/10 or DSM-5 code, and full name, with severity specifiers, as required)** |
| Additional Behavioral Health Diagnosis: |
| Medical conditions/physical health diagnosis: |

**Measurable goals and objectives to be met with IBHS, and which justify the medical necessity of the types and amounts of services prescribed in this Written Order:**

1. List, repeat row as necessary
2. List, repeat row as necessary
3. List, repeat row as necessary

**Please select the services that you are recommending, based on the symptoms/behaviors of concern and the setting(s) in which services may occur. You must complete all sections in one or two rows for a service to be appropriately authorized. All treatment authorizations will align with the proposed Individualized Treatment Plan (ITP) and be for 6 months maximum, unless shorter duration requested or indicated by program service description (e.g., CTSS is 90 days). Start date will be date reviewed, unless otherwise specified.**

|  |  |  |  |
| --- | --- | --- | --- |
| **Service Type** | **Assessment Type /**  **Clinician type** | **Maximum number of hours per month (hpm)**  NOTE: IBHS agency may provide less, as clinically indicated | **Settings in which service is prescribed** |
| **IBHS INITIAL ASSESSMENT AND TREATMENT SERVICES – requires WO only** | | | |
| **IBHS Initial Assessment and**  **Treatment for Individual or**  **Group Services** | 425-4 (Assessment) and 425-5  (Initial Treatment)  Family Peer Support  Care Coordinator | Episode – 15 days (up to 60 units) assessment and 30 days (up to 100 units) treatment    Start date, specify: | Home  School, specify:  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Community, specify:  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **IBHS-ABA Initial Assessment**  **and Treatment for ABA**  **Services** | 425-6 (Assessment-ABA) and  425-7 (Initial Treatment-ABA) | Episode – 30 days (up to 100 units) assessment and 45 days (up to 200 units) treatment    Start date, specify: | Home  School, specify:  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Community, specify:  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **IBHS INDIVIDUAL OR GROUP SERVICES – requires WO, Assessment and ITP w/ scheduler** | | | |
| **IBHS Individual Services**  (Child to be served by  Regionalized IBHS provider, per  school cluster) | Behavior Consultant (BC)  Mobile Therapist (MT)  Behavior Health Technician  (BHT)\*  \*NOTE: an FBA is required first  Family Peer Support  Care Coordinator | Up to \_\_\_ hpm  Up to \_\_\_ hpm  Up to \_\_\_ hpm  Start date, specify: | Home  School, specify:  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Community, specify:  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **IBHS Group Services**  \*NOTE: Members may receive  Group in addition to IBHS-  Individual Services (row above) | Group Mobile Therapist (GMT) | Up to \_\_\_ hpm  Start date, specify: | School, specify:  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Community, specify:  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **IBHS APPLIED BEHAVIOR ANALYSIS (ABA) SERVICES – requires WO, Assessment and ITP w/ scheduler** | | | |
| **IBHS ABA Individual Services** | Behavior Analytic Services (BCBA)  Behavior Consultation (BC-ABA)  Assistant Behavior Consultation  (Assistant BC-ABA)  Behavioral Health Technician  (BHT-ABA)\*  \*NOTE: an FBA is required first | Up to \_\_\_ hpm  Up to \_\_\_ hpm  Up to \_\_\_ hpm  Up to \_\_\_ hpm  Start date, specify: | Home  School, specify:  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Community, specify:  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **IBHS ABA Group Services**  \*NOTE: Members may receive  ABA Group in addition to ABA-  Individual Services (row above) | Group ABA Services | Up to \_\_\_ hpm  Start date, specify: | School, specify:  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Community, specify:  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **ABA Individual or Group**  **Services in a Center- NEW** | ABA 1:1 in a center by BHT-ABA  ABA 1:1 in a center by BC-ABA?? Is this needed?  ABA Group BHT-ABA in a center  ABA Group BC-ABA in a center | Up to \_\_\_ hpm  Up to \_\_\_ hpm  Up to \_\_\_ hpm  Up to \_\_\_ hpm  Start date, specify: | Center-based  location, specify  provider and site  address: \_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **IBHS EVIDENCE-BASED AND SPECIALIZED PROGRAMS** | | | |
| **ABA Early Childhood Intensive**  **Services - NEW**  \*NOTE: ABA EC are stand-alone  comprehensive programs for  children with Autism, ages 3-5,  cannot co-occur with any other  IBHS | ABA Early Childhood Intensive  Services | □ Episode, 90 days  Start date, specify: | Center-based  location, specify  provider and site  address: \_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **IBHS Evidence-Based Therapies** | Functional Family Therapy (FFT)  Multi-systemic Therapy (MST)\*  Multi-systemic Therapy - Problem  Sexual Behavior (MST-PSB)\*  \*NOTE: a referral, Psych Eval  and Initial ISPT also required | □ Episode  □ Episode  □ Episode  Start date, specify: | Home  School, specify:  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Community, specify:  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **IBHS** Other – CTSS | Clinical Transition & Stabilization  (CTSS @ Bethanna) | □ Episode, 90 days, up  to 40 hpw/160 hpm | All environments where stabilization is needed, including home, school, and community |

**Collaboration and Confirmation:**

*I confirm that following my recent face-to-face appointment and/or evaluation of this child, and after considering less restrictive levels of care, as well as the prioritization of available evidence-based treatments, I am making the recommendations as per the above Written Order. I further confirm that I have communicated these recommendations for treatment to the youth, youth’s parents, and/or legal guardians in a language easily understood by all. I explained that the number of treatment hours listed above describes the* ***maximum*** *amount that can be received per month over the authorization period that begins now. Finally, I informed the youth and their parent/legal guardian that IBHS treatment hours may vary, based on increasing or decreasing clinical need, whenever changes in location of service are made (such as for summer programming or holidays), and/or the full team’s ongoing assessment of clinical need.*

Prescriber’s Name (please print): Degree:

License Type: NPI#: PROMISE ID#:

Prescriber’s Signature: Date:

Prescriber’s Email Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*\*NOTE: ALL fields above required. Failure to submit a complete form may result in CBH marking this request as Insufficient and/or denying the request.*

***If you need to be connected to an IBHS provider in the CBH network, please contact CBH Member Services at 1-888-545-2600***