

Data Governance Software Solution RFP: Q&A

LEGAL AND PROCUREMENT:

1. **Q:** For section 4.4.2 and Appendix F, is there a preferred format for the responses in this section or a self-scoring denotation that should be included (ie, fully supported, partially supported, not supported, NA)

A: CBH is clarifying that when considering Section Appendix F, the Applicant should indicate if the function is fully supported, partially supported, not supported, or N/A. Section 4.4.2. indicates the criteria CBH will use to evaluate responses.

2. **Q:** For section 4.1.3 it states, “Answers to each question must be numbered/lettered and correspond to the numbered/lettered questions in this RFP”. In review of the various sections and appendices, I didn’t see a formatted or enumerated list. Can you clarify which questions this would relate to?

A: Section 4 of the RFP discusses proposals/responses, and specifically Section 4.2 discusses proposal content. **Please label your response according to the subsections of Section 4.2. (i.e., 4.2.1 – 4.2.7.),** noting that subsection 4.2.2. asks applicants to discuss their understanding of the Scope of Work, which would involve references to Section 2.2., as well as in the entirety of Section 3.

3. **Q:** The second paragraph of section 4.1.3. of the RFP says, “Applicants are required to limit their narrative responses to 25 single-spaced pages. This page limit includes Sections 4.2.1. to 4.2.6. below. There are no limitations for the cost proposal and operational documentation and requirements (Sections 4.2.6. and 4.2.7)”. To which sections do the page limits apply? The RFP states that Section 4.2.6. is and is not included in the page limit.

A: This is a typographical error. This section should read:

*Applicants are required to limit their narrative responses to 25 single-spaced pages. This page limit includes Sections 4.2.1. to **4.2.5.** below. There are no limitations for the cost proposal and operational documentation and requirements (Sections 4.2.6. and 4.2.7)*

4. Is there a term for the agreement to be reached with the successful applicant?

A: CBH is open to the best and most cost-effective solution as detailed in this RFP, including but not limited to the most sensible contract term for its needs.

DATA GOVERNANCE PROGRAM:

Operational roles and responsibilities will be formalized by the Data Stewardship Council, which has yet to assemble. The formation of this council is part of the larger strategic planning efforts to mature the Data Governance program at CBH.

DATA ANALYTICS AND SECURITY

1. **Q:** Could you describe what is meant by audit support?

A: This would mean the ability to see which users are accessing and utilizing the software.

2. **Q:** Is there a tool selected that you want to use for publishing dashboards and static reports to?

A: Data Analytics uses Power BI and Sigma, both of which CBH possess licensing for.

3. **Q: Section 2.2:** Supports behavioral health data. Could you please describe further where this data is stored?

A: Data will be sourced from Snowflake.

LOGISTICS:

1. **Q:** Are you interested in a data quality solution or does CBH already have a solution in place that they'd ingest into the governance platform?

A: CBH is open to solutions that have a data quality piece.

2. **Q:** Will reporting need to deliver external to your organization, reports/dashboards?

A: Yes

3. **Q:** Can you describe in more detail the mobile access requirement? What type of access including features and functions?

A: "Mobile access" was misstated in Attachment F; mobile access will not be a method for accessing metadata.

4. **Q:** Can you provide the number of training sessions needed for Live Training?

A: CBH would like to hear from applicant about ideal number of training sessions.