C-B-H PROVIDER NOTICE: APRIL 11, 2022

Reminder: 2022 CBH Personnel Roster Template

On January 25, 2022, the CBH Compliance Department released the 2022 Provider Personnel Roster Template. As was indicated in the accompanying <u>Provider Notice</u>, the completed roster was due to be submitted to CBH by February 18, 2022.

If you have not submitted your completed personnel roster, please submit it to <u>cbh.compliancecontact@phila.gov</u> no later than Monday, April 25, 2022. The 2022 roster template can be found here.

If you are unable to submit the staff roster by this date, please contact the CBH Compliance Department using the email address above to request an extension. As a reminder, failure to submit the completed roster may result in an Event of Default of your CBH Provider Agreement.

Please direct any questions about this Notice to <u>cbh.compliancecontact@phila.gov</u>.