

- 1. The RFP on the website states the application is due 4/19, not 3/14. When is the RFP due?**

Answer: The RFP has been updated on the [CBH website](#). The due date for application submissions is Monday, March 14, 2022, by 2:00 PM.

- 2. Can you talk about the training for CAPS? Is that a standard training that has previously been developed?**

Answer: The CAPS training has been developed, and there have been two previous training Cohorts already held. The training was modeled after the trainings for Mental Health Certified Peer Specialist and Certified Recovery Specialist but is also tailored to meet the needs of individuals with Autism Spectrum Disorder. CBH will follow the State guidelines regarding 75 hrs. of training and credentials to be eligible for training (HS Diploma/GED, some college credits, volunteer history in previous 12 months). It is a combination of classroom learning, online learning, and job shadowing opportunities.

- 3. Is it a train the trainer situation?**

Answer: No. CBH will train the third CAPS cohort for adults. There is a requirement to be 18 years or older to become a CAPS. Due to COVID related reasons, CBH shifted some of the online training to adapt to telehealth. As CAPS grows, CBH will consider future to the train the trainer models.

- 4. What is expected capacity of each provider? Is there an expected or average amount of members that each provider should be prepared to support at a minimum?**

Answer: Providers should be prepared to serve a minimum of 50 members and maximum of 100.

- 5. What is the reimbursement rate for this service?**

Answer: CAPS is currently paid through fee-for service, rates are negotiated with awarded providers.

6. **On page 13 of the RFP, it states a Certificate of Insurance (COI) is required. Would we have to send this with the application, or would this be due after receiving approval?**

Answer: Yes, all the documents listed under “Operational Documentation and Requirements” should be submitted with the application.

7. **On page 11, Applicants should indicate licensure status, in addition to, current curriculum vitae. Does this mean a resume/CV must be submitted for each staff member involved? Also, what is meant by 'applicants should indicate licensure status'?**

Answer: Yes, the applicant shall submit the resume/CV for all staff that will be participating in CAPS. In addition, Applicants should submit any state licensure held by staff (LSW, LCSW, etc.).