

Community Behavioral Health
Request for Qualifications
Staffing and Recruitment Vendor Questionnaire

Purpose:

CBH is inquiring recruitment and staffing vendor resources for identified skill gaps necessary for operations and innovation. This questionnaire is to serve as a guide to better direct and assess vendors' qualifications and compliment the needs of CBH and services vendor can provide.

Format:

Please clearly answer the questions below with a PowerPoint or similar presentation of no more than 20 slides.

Questions:

1. Please provide a full synopsis of your organization:

- HQ/Locations:
- Years of operation:
- Services/Solutions:

2. Please provide information regarding areas of specialty:

- Locations:
- Types of careers/jobs/arena:
- Services/solutions:

3. Please provide recruitment strategies:

- Recruitment pipeline:
- Recruitment capabilities
 - How many recruiters provided to services?
 - List of resources to services CBH recruitment needs (ATS, job boards, strategies)
 - Sourcing and screening process?
- Selection:
- Account management:
- Project outlines:

4. Please provide 2-3 previous or current client references:

5. Please provide previous client success stories:

- What was the project?
- What was the timeline? Were you able to meet timeline?
- How did you support the project?

- What were some challenges, and how did you overcome those challenges?

6. CBH employees must be Philadelphia residents (Philadelphia, PA address) within the first 6 months of hire. Are you capable/willing to assist with this challenge? Please explain your response.

Y or N

7. Please provide a cost proposal of services:

- Recruitment Services
 - Permanent placement solutions:
 - Will your MSA offer a sliding scale based on hours worked?
 - IT Consulting solutions and pricing:
 - Bill rates:
 - Solutions Architects
 - Network Engineers
 - Developers (Python, DevOps, Web, Front/Back, etc.)
 - Security Analysts
 - Data Analysts
 - Data Integration Analysts
 - Statisticians
 - Research Analysts
 - Business Intelligence Analysts
 - Business Analysts
 - Data Administrators