



CITY OF PHILADELPHIA

Department of Behavioral Health and Intellectual disAbility Services
Promoting Recovery, Resilience & Self Determination

Jill Bowen, Ph.D.
Commissioner

Roland Lamb
Deputy Commissioner

Tierra Pritchett, Ed.D.
Deputy Commissioner

Sosunmolu Shoyinka, M.D.
Chief Medical Officer

September 21, 2021

Dear Provider:

On August 15, 2021, the Philadelphia Department of Public Health (PDPH) issued an [Emergency Regulation Memorandum](#) titled, "Emergency Regulation Governing the Control and Prevention of COVID-19 Mandating Vaccines for Healthcare Workers and in Higher Education, Healthcare, and Related Settings." The emergency regulation mandates that all healthcare workers in Philadelphia are required to be fully vaccinated against COVID-19 by October 15, 2021.

As the City moves towards implementing this regulation, DBHIDS and CBH solicits your completion of the below survey. Responses will be used to assist with contingency planning related to the vaccine mandate as part of a broader effort to ensure continuation of program operations for those we serve. **We ask that you complete this survey by 9:00 a.m. beginning on Friday, Sept. 24, and every Friday thereafter until Oct. 15.**

Survey Link: https://dbhids.co1.qualtrics.com/jfe/form/SV_1NOMeyJuNH04mB8

Many providers have created or are thinking through staffing contingency plans for the vaccine mandate. To that end, share your staffing contingency plans with us. Attached are questions that will assist with the development of a vaccine mandate staffing contingency plan for CBH and DBH providers only. IDS providers should follow the normal process of contacting the Office of Developmental Programs (ODP) and their assigned program analyst at the Administrative Entity (AE) regarding their contingency plans. **Please submit completed vaccine mandate staffing contingency plans by Thursday, Sept. 30 to your contractor via the email represented below:**

IDS: Wanda.Sabb@phila.gov

CBH: CBH.Provider.Outreach@Phila.gov

DBH: Joyce.Sacco@phila.gov

In addition, DBHIDS in partnership with the Philadelphia Department of Public Health (PDPH), will host a virtual town hall meeting for providers on **Monday, Oct. 4 at 12 p.m.** [Click here](#) to register. If you have any questions prior to the town hall meeting, please email DBHIDS.covidinfo@phila.gov.

Thank you,

Jill Bowen, Ph.D.
Commissioner
DBHIDS

Faith Washington, Ph.D.
Chief Executive Officer
Community Behavioral Health