Provider Applications Update, June 14, 2021
(Original: May 9, 2017)

This Notice supersedes the previous notice, which was originally published on May 9, 2017, to request that providers identify Provider Application project managers to complete the Provider Application form in Forms.com. The purpose of this Notice is to inform our in-network providers that we are transitioning to QuickBase as our new business platform. This will change the data submission process for providers, so providers will need to be prepared to upload information for the entire document into QuickBase to include all applicable attachments.

The Provider Application will continue to help Community Behavioral Health (CBH) obtain accurate information for referral and network management, thereby minimizing CBH requests for provider details throughout the year.

CBH recognizes that completing the initial application will require some time, particularly for larger providers with multiple service locations. Provider Relations Representatives have been working with providers to identify a Provider Application project manager to streamline the process. This person will work closely with the assigned CBH Provider Relations Representative to lead the initiation, execution, and ongoing monitoring of the Provider Application. If your agency has not submitted a project manager, please email your Provider Relations Representative the name and contact information for the designated Provider Application project manager by June 21, 2021.

Providers will not be able to access the data in the current Provider Application after June 30, 2021. CBH encourages providers to download a copy of their current application to help with the preparation for uploading a new application into QuickBase. CBH will be scheduling multiple Provider Application webinars to support providers in making the transition to QuickBase.

Thank you for your ongoing collaboration regarding this process. Please direct any questions regarding this Notice to your assigned CBH Provider Relations Representative.