



## **Community Behavioral Health: Provider Notice Providers Responsibility to Report Demographic, Range, or Scope of Service Changes and Contract Terminations January 12, 2021**

Maintaining an up-to-date provider directory is essential in providing Community Behavioral Health (CBH) members with the necessary information to effectively address their behavioral health needs, so it is critical for providers to inform CBH of demographic, range, or scope of service changes and contract terminations. The CBH Provider Agreement requires providers to submit written notice to CBH at least 60 days prior to the proposed contract termination and no less than 45 days of proposed effective date of any anticipated change in demographics, range, or scope of services offered to CBH members. The written notice should be submitted to CBH's Chief Executive Officer.

The purpose of this Notice is to highlight and reinforce the importance of providers abiding by these parameters for any service changes or terminations, for the benefit of all involved related to continuity of care and accuracy of network information, and to ensure adherence with expectations of the CBH Provider Agreement.

Please direct any questions to your assigned CBH Provider Relations Representative.