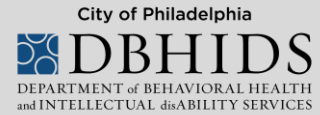




## Provider Bulletin 21-01 January 5, 2021



### Social Security Death Master File

This Bulletin serves as an update to Provider Bulletin 20-15 issued July 28, 2020.

Section II (16) of the CBH Provider Agreement prohibits providers from employing, or engaging to employ, any individual to provide Covered Services to CBH enrollees who are ineligible to participate in the Medicaid or Medicare program, or any other state or federal assistance program, as confirmed by the provider's review of the following federal and Commonwealth resources on a monthly basis:

- [List of Excluded Individuals and Entities \(LEIE\)](#)
- [System for Award Management \(SAM\)](#) (formerly Excluded Parties List System (EPLS))
- [PA DHS Mediceck List](#)
- [National Plan and Provider Enumeration System \(NPPES\)](#)

Effective February 5, 2021, in accordance with the HealthChoices Program Standards and 42 CFR 455.436, CBH Providers must check their employees against the Social Security Death Master File (DMF) **upon hire and annually thereafter. This amended timeframe requirement reflects the change from the previous Bulletin. The LEIE, SAM Mediceck and NPPES must be checked monthly.** If a match is found, providers must ensure the employee, subcontractor, or employee of a subcontractor is removed from or not assigned to provide Covered Services to CBH Enrollees. Providers must notify CBH within three business days of becoming aware that an employee, subcontractor, or employee of a subcontractor has been excluded from participation in any state or federal program.

Please contact your Provider Relations Representative with any questions.