Information Session
Specialty Independent Practitioners
Request for Qualification

Zoom Webinar
December 7, 2020
1:00 pm – 2:00 pm
Host: Farrah Sloan, CBH, Provider Network Management Specialist

City of Philadelphia
Agenda

Overview of DBHIDS
Aim of RFQ
Applicant Eligibility
Key Dates
Question & Answer
DBHIDS Vision: We envision a Philadelphia where every individual can achieve health, well-being, and self-determination.

DBHIDS Mission: The mission of the Department of Behavioral Health and Intellectual disAbility Services is to educate, strengthen, and serve individual and communities so that all Philadelphians can thrive.
Philadelphia Behavioral Health HealthChoices Program Funding Stream

- Centers for Medicare & Medicaid Services
- Commonwealth of Pennsylvania
- Department of Human Services
- City of Philadelphia
- Department of Behavioral Health and Intellectual disAbility Services
- Community Behavioral Health
Philadelphia Behavioral Health System

- Single payer system operated by the City
- $1B Service system for children, adults & families
- Substance Use and Mental Health
- Range of services from hospitals to outpatient programs
- Recovery and resilience system transformation
Purpose

Expand Specialty Independent Practitioners providers across Philadelphia
Requirements

Applicants must be enrolled, at their primary practice location, in Pennsylvania Medicaid as licensed clinical social workers, licensed psychologists, or licensed psychiatrists.

Licensed professional counselors and licensed marriage and family therapists who meet criteria of this RFQ are encouraged to apply, and, if selected to enter the network, CBH will provide assistance in enrolling those licensed professionals in Medicaid as needed.

ABA Providers must have an existing Intensive Behavioral Health Services (IBHS) license and expected to be in compliance with Title 55 PA. Code Chapter 5240 regulations.
Scoring

The following items will be reviewed and scored by the RFQ review team:

- All completed attachments (A-D)
- Business Documents
- Narrative response not to exceed 1 page

For more information about the DBHIDS Practice Guidelines, visit: [https://dbhids.org/practice-guidelines](https://dbhids.org/practice-guidelines)
Scoring continued

Within the narrative portion:
- Brief description of the history of the AIP program
- Capacity
- Site control/location
- Enrollment in Medicaid and/or Medicare
- Personnel
- Language and culture
- Evidence based practices
- Documentation
- Electronic billing system
- Electronic health record
Scoring continued

Within the Services:
• Admission
• Physical Health and Wellness
• Psychiatric Care
• Therapies
• Environmental Safety
• Special Needs
• Linkages/Discharges
Tips for completing a proposal

✓ Develop a multidisciplinary team who is going to be responsible for the completion of the application
✓ Create a timeline
✓ Schedule an internal review BEFORE submitting to CBH
✓ Plan to submit at least one day before it is due – 2:00pm!
Tips for completing the proposal

Avoid:

• Use of Acronyms
• Typos
• Extraneous language

Include:

• Formatting consistency
• All forms completed correctly
• Incorporation of understanding best practices and DBHIDS practice guidelines

Quick Tip: USB Drive
Save electronic copies in an organized manner- Follow the layout of the procurement. If scanning, check that all pages are facing the same direction.
Applicant Eligibility

- Timely submission of completed application
- Good standing with all departments within CBH & NIAC
- Currently enrolled in Medicaid/Medicare programs
- Appropriate license through OMHSAS and/or Dept of Health
- Must not be on any of the three Federal and Commonwealth exclusion lists or on a Corporate Integrity Agreement
<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
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<tbody>
<tr>
<td>December 1, 2020</td>
<td>RFQ issued via <a href="http://www.cbhphilly.org">www.cbhphilly.org</a></td>
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<tr>
<td>December 7, 2020</td>
<td>Information Session</td>
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<td>December 14, 2020</td>
<td>Deadline for submission of questions</td>
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<td>December 29, 2020</td>
<td>Answers posted to CBHphilly.org under Contracting Opportunities</td>
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<tr>
<td>February 1, 2021</td>
<td>Submissions due</td>
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<tr>
<td>March 1, 2021</td>
<td>Awardees posted to CBHphilly.org under Contracting Opportunities</td>
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COVID-19 CORONAVIRUS

Effective Immediately, and Until Further Notice, CBH’s Administrative Offices Will Not Receive Visitors. Members Seeking Services Please Contact Member Services At 888-545-2600. Providers Should Contact Their Provider Relations Representative.

Information and Resources

Contracting Opportunities

Please be advised that unsolicited requests for new programs or program expansions will no longer be accepted for Community Behavioral Health (CBH) services. The Philadelphia Department of Behavioral Health and Intellectual disAbility Services will utilize Requests for Proposals (RFPs) and Requests for Qualifications (RFQs) to acquire new services or add providers to the CBH network. Requests for the relocation of existing services may still be submitted for consideration.

Please note that the CBH website will be the only guaranteed method of notice for CBH-related RFPs and RFQs. RFPs and RFQs are issued under strict requirements and any responses to an RFP that does not meet the specified requirements, including not submitting responses within the timelines stated in the RFP, will be cause for disqualification. We encourage all current and prospective providers to monitor the CBH website regularly for new contracting opportunities.

CBH Administrative Procurement Protocol (Updated August 2020)

CBH Clinical Procurement Process Protocol (Updated August 2020)
Questions

Please use the Chat box
RFQ posted under Contracting Opportunities at www.CBHphilly.org

Please email questions to Farrah Sloan at Farrah.Sloan@phila.gov by 2pm on 12/14/20