



**Specialty Independent Practitioners
Request for Qualifications
Questions and Answers
May 20, 2019**

***Reminder to review submission instructions for submitting a physical copy of your application.**

- 1. Can assessments be billed for on an ongoing basis?**
Assessments are a one-time event. Additional assessment would need to be clinically appropriate.
- 2. Can multiple psychotherapy sessions be billed for on the same day? (for the same person?)**
If clinically appropriate. Conceivably a person could have individual and family or group on the same day.
- 3. What is the reimbursement rate for a non-psychiatrist for 45 minutes?**
Adult: \$56.25 Child: \$61.25
- 4. What is the reimbursement rate for a non-psychiatrist for an hour?**
Adult: \$75.00 Child: \$81.50
- 5. Are LCSW and LSWs both qualified to be credentialed? Are Licensed Clinical Social Workers being considered for the provision of services (CBE/CBE-R) given the recent passage of PA 2018 - Act 76 signed on June 29, 2018 by Governor Wolf: which limits the practice of independent clinical social work to licensed clinical social workers (LCSW) and grant them the right to diagnose?**
We are currently only accepting LCSW applicants.
- 6. Are you allowed to bill for interns or post-docs if they are getting direct supervision?**
No.
- 7. Can the Independent Practitioner practice as a Clinician/Therapist in a school setting working with students with IEPs (Mental and Emotional Health/ED/Developmental Disabilities – etc.)?**
Not under this RFQ.
- 8. Can I as an independent practitioner with a private practice, provide services under this contract if I am also employed at an agency receiving funding from CBH?**
Only if the practitioner provides service independently, separate from a contracted CBH service. Practitioner may not provide services under this contract at an already-contracted CBH facility.

9. What is the duration of the contract? How is it renewed or discontinued?

The contract is ongoing; no renewal is needed. The contractor is subject to all regulatory guidelines for CBH contracted entities.

10. Does CBH have a recommended electronic claims submission system?

CBH does not have a specific electronic claim submission system recommendation. We encourage providers to choose a system that fits their needs.

11. What will the turnaround time be from when an electronic claim is submitted to when it is paid out?

The electronic claims are processed within 24 hours, and they receive a response from the system regarding the status of their claim. The adjudication period is Wednesday through Tuesday. Claims processed during the adjudication period get paid the following week. (e.g. a claim submitted between 5/8/19 and 5/14/19 will be paid 5/22/19).

12. Will I be permitted to charge the consumer a no-show fee for missed appointments?

No.

13. Enrollment in Medicaid and 2. License Requirements - do not reference an ABA related license (Licensed Behavior Specialist and Board-Certified Behavior Analyst). Was this an accidental omission? Are these sections relevant to ABA? If so, how?

ABA practitioners may apply to this RFQ but their entrance to the network is contingent upon completing the ABA designation and all related requirements.

14. Location/Site - must the address be in Philadelphia or can it be just outside the county of Philadelphia, if accessible by train and bus?

If the applicant can demonstrate that their location is easily accessible by Philadelphia residents, this is acceptable.

15. What are the specific qualifying specialties that can be entered for program site location? (e.g. – Chinese-American or Mandarin speaker?) Are there any specific certifications needed to claim a specialty?

Language specialties may be listed. Each specialty in the RFQ has corresponding requirements, but in general, applicant must demonstrate some training/certification/proficiency in their stated specialty.

16. Is a separate business phone number required or can a personal phone number be used? How can this be changed later if there is new information?

If your personal number is used for business purposes, keep in mind that that phone number will be posted in the directory. Numbers can be changed at any time by notifying CBH.

17. How many minutes need to be provided to bill for the 15, 30, 60 minute increments? (ex. Would we bill for two 30-minute increments for a 50 minutes counseling session?)

Providers must bill for the actual time that they provide service; they may not round up to the next increment.

18. Is there specific specialized training required to treat anxiety disorders?

If you can provide some evidence of training/certification in anxiety disorders or that you currently treat a sizable portion of individuals diagnosed with anxiety disorder, this will be acceptable.

19. Do all providers need to be enrolled in Medicaid before submitting the proposal?

Per the language of the RFQ, "...if selected to enter the network, CBH will provide assistance in enrolling those licensed professionals in Medicaid as needed."

20. How is the reimbursement rate determined?

CBH's Finance Department determined rates based on rates being paid to other providers in the network for those same services.

21. Can any of these services, specifically for Hoarding Disorder, be reimbursable for Certified Peer Support Services?

Not under this RFQ.

22. Can an Independent Practitioner work with Primary Care Physician as an on-site Therapist/Clinician (Integrative Medical Care)?

Yes, this is permissible. However, the independent practitioner must have an active Service Location enrollment in PA Medicaid (i.e. PROMISE) at the Primary Care Physician practice location.

23. Can the Independent Practitioner practice as a Clinician/Therapist in a school setting working with students with IEPs (Mental and Emotional Health/ED/Developmental Disabilities - etc)?

The RFQ does not support independent practitioner practice in a school setting. Independent practitioners may enter into a referral agreement with schools to serve members at their established practice location.

24. If seeing existing consumers with CBH insurance in a practice, is the applicant required to begin billing CBH rather than accepting out of pocket payment if awarded this contract?

CBH is responsible for payment in full for services provided via a CBH contract. For CBH members, collecting co-pays, co-insurance, or balance billing is not permissible.

25. Does a staff psychiatrist need to provide these interventions, or a psychiatric consultant? If so, what would be the frequency at which we need to consult for each individual client served? Does the psychiatrist need to be employed for a minimum number of hours per week? If so, how many? Can we contract with a psychiatrist or does the position need to be an employee of the provider?

Psychiatrists responding to the RFQ must be licensed in the Commonwealth of Pennsylvania and enrolled in PROMISE. The RFQ is intended for psychiatrists with independent practices or affiliated with a practice group. There are no minimum hours required.

26. Does a company need to be a provider as an organization or can everyone be a Medicaid provider? If we have multiple clinicians from one organization would we apply as a group practice? For a group practice what would be the benefits? Downside?

Organizations responding to the RFQ must be enrolled in PROMISE as a group practice and each individual must also be enrolled with fee assignment to the group. An organization with multiple clinicians is eligible to respond to the RFQ if this requirement is met.

27. When obtaining new clients, do they need to go through Maximus to be approved before we can provide them with service? How long is this process? Will they then also be a part of the CBH system?

Organizations and independent practitioners awarded a contract via this RFQ will be added to the CBH Provider Directory. Once contracted, CBH Member Services Department may refer CBH members based on a variety of factors, including member preference. CBH cannot guarantee any volume of referrals. Organizations and independent practitioners are encouraged to develop their own referral sources for CBH members.

28. Do the providers need to be an LCSW or can they be supervised by an LCSW to be reimbursed for services? Does that impact the reimbursement rate?

Providers need to be licensed as a LCSW or another license type included in the RFQ to be eligible for contracting. Unlicensed clinicians working under the supervision of a LCSW or other licensed clinician are outside of the scope of the RFQ.

29. Are in home services eligible?

In-home services are not covered by the RFQ. Service must be provided in an office-based setting, and the independent practitioner must have an active PROMISE enrollment for the practice location.